## **NYS Policy under NRS & NYRS**

## All 7 key demographics must be complete

- Name, birth date, ethnicity, gender, employment status, co-enrollment, barriers to employment
- Participant has a VALID pre test
- Must match Instructional Code
  TABE = BE, HSE, or Ma
  BEST Plus 2.0/BEST Literacy 1.0 = ES
- Participant is enrolled in a BE, HSE, Ma or ES Instructional Activity in current fiscal year
- Participant must have a minimum of 12 contact hours (this includes any INTAKE hours)